Georgia Tech

CREATING THE NEXT

Reviewing Ideas

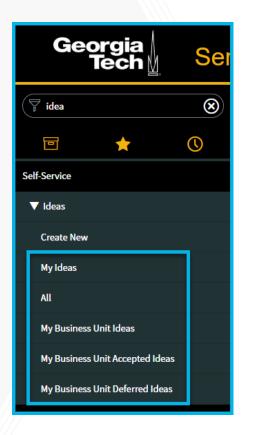
Quick Reference Guide

Reviewing Ideas

The Idea Manager will be responsible for approving or deferring an Idea. Only users in the Demand Manager group can approve or defer an Idea.

To review an Idea:

1. Navigate to Idea and select the navigation item appropriate for your review.



- 2. Click on the Idea you want to review.
- 3. You can Accept or Defer an Idea. When you accept, a Demand will be created. When you defer you will be able to Reset to Draft.

| < = Idea - IDEA0001182 | | | <i>M</i> -√L 000 F | Follow 👻 | Save and Exit | Accept | Defer | ↑ | \checkmark |
|------------------------|--|---|--------------------|------------|---------------|--------|-------|---|--------------|
| * Title | Auto-Generate Monthly Status Report | | | | | | 2 9 | | |
| Business Unit | | | State | Submitted | | | | | |
| Submitted by | Rae Ann Prasnicki | i | Desired Start Date | 04/20/2020 | | | | | |
| | | | Collaborators | £ £ | | | | | |
| Description | Auto generate monthly status report. | | | | | | | | |
| | 3964 characters remaining of 4000 characters | | | | | | | | |
| Save and Exit Acce | pt Defer | | | | | | | | |

